



Name Surname

Phone number

E-mail

Dear Sir or Madam,

Your company has been within my sights ever since I graduated from college. I have found that I am very much interested in the work you are doing in the financial field and, more importantly, that your professional values closely align with my own. I am absolutely certain that this internship within your company is exactly what I'm looking for to start my career.

I graduated from Springfield College, majoring in economics and statistics. I have experience in record keeping and auditing as I was doing accounting work for my parents' small restaurant business. The skills I have acquired there will help me acclimate to the new working environment much quicker. I have also been the captain of my college football team and can quickly find common ground with any person. I also have some experience mediating internal disputes, which makes me an excellent candidate for this internship.

I plan to continue working with your company if you find me a suitable candidate for a full-time position for as long as possible. I think it's a perfect place for me to build my career around.

Thank you for your time and consideration.

Best regards,

Name Surname